

# Queenswood Management Association Limited

Company No: 1008511 Registered in England and Wales  
Registered Office: 164 Cranbrook Road, Ilford, Essex, IG1 4NR

## COMPLAINT REPORT FORM

Name		Flat Number	
Phone number - daytime		Phone number - evenings/weekend	

### *Details of complaint*

Flat number	
Name of person complained about (if known)	
Date(s) of cause of complaint	
Specifics of complaint:	

### *Action taken about complaint*

Have you contacted the person causing complaint?	Yes/No	Date
If "Yes", what was the result? If "No", why not?		
Reported to Redbridge antisocial behaviour team?	Yes/No	Date
Action recommended by Redbridge antisocial behaviour team:		
Has recommended action been taken?	Yes/No	Date
If "Yes", what was the result? If "No", why not?		

The cause of my complaint is ongoing and I request that the directors of Queenswood Management Association Ltd take action on behalf of Queenswood Gardens Ltd under clause 4(b) of the lease to enforce the provisions of the lease insofar as they relate to the breach of the lease about which I have reason to complain. I undertake to make a written statement if so required, to appear as a witness in any legal proceedings and to indemnify Queenswood Management Association Ltd against all costs charges and expense incurred or to be incurred in respect of such enforcement.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_